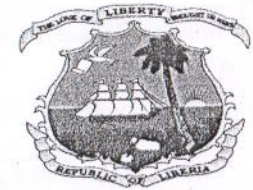




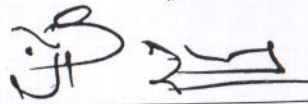
Ministry of Finance & Development Planning
Summary Budget Preparation Calendar
FY2017/18



No.	Activity	Deadline	Lead
1	FM Approval of Calendar	29th July, 2016	Finance Minister
2	Cabinet Approval of Calendar	2 August, 2016	Cabinet
3	Convene Budget Working Group meeting	Weekly from 7th September, 2016	Dept. of Budget & Development Planning
4	Formal launch of the FY2017/18 Budget process and the SWG engagements	30th September, 2016	Finance Minister/Department of Budget & Development Planning
5	Updating Sector Strategies	30th September, 2016	Dept. of Budget & Development Planning
6	Review of FY2015/16 Budget Performance and Results Achieved by Spending Entities	7th October, 2016	Dept. of Budget & Development Planning
7	Draft MTFF Submitted	31st October, 2016	Dept. of Economic Management/ Dept. of Fiscal Affairs
8	Cabinet meeting and approval on the Budget Options Paper reflecting sector strategies	11th November, 2016	Finance Minister
9	Budget Call Circular 1 – guidance to Spending Entities on preparing Budget Policy Notes	18th November, 2016	Dept. of Budget & Development Planning
10	Spending Entities prepare Budget Policy Notes in line with guidance in Budget Call Circular 1	16th December, 2016	Spending Entities
11	Drafting of the Budget Framework Paper	15th January, 2017	Department of Economic Management
12	Cabinet approval of the draft Budget Framework Paper informed by Budget Policy Notes and Sector Strategies (including final MTFF)	22nd January, 2017	Finance Minister/Deputy Minister for Budget & Development Planning
13	Presentation of the Budget Framework Paper to Legislature	27th January, 2017	Finance Minister/Deputy Minister for Budget & Development Planning
14	Executive/Legislative dialogue on the Budget Framework Paper	28th February, 2017	Finance Minister/Deputy Minister for Budget & Development Planning

No.	Activity	Deadline	Lead
15	Budget Call Circular 2 – guidance to Spending Entities on preparing detailed budget submissions	3rd February, 2017	Dept. of Budget & Development Planning
16	Spending Entities submit detailed budgets in line with guidance in Budget Call Circular 2	7th March, 2017	Spending Entities
17	Budget Hearings (Executive)	28th March, 2017	Finance Minister/Department of Budget & Development Planning/National Budget Committee
18	Draft Budget Book and Budget Framework Paper based on decisions from Budget Hearings	18th April, 2017	Dept. of Budget & Development Planning/Dept. of Economic Management
19	Presentation of Draft Budget Book and BFP to Cabinet and the President	21st April, 2017	Finance Minister/Department of Budget & Development Planning
20	Presentation of Draft Budget Book and BFP to the Legislature	28th April, 2017	Finance Minister/President

Signed By: Arnold G. Brunson
DEPUTY MINISTER FOR BUDGET AND DEVELOPMENT PLANNING

Approved By: 
MINISTER OF FINANCE AND DEVELOPMENT PLANNING