



**BUDGET OFFICE OF THE FEDERATION  
FEDERAL MINISTRY OF FINANCE, BUDGET, AND NATIONAL PLANNING  
in collaboration with**

***COLLABORATIVE AFRICA BUDGET REFORM INITIATIVE (CABRI)***

**CAPACITY BUILDING WORKSHOP ON BUDGET MONITORING AND EVALUATION FOR  
OFFICIALS OF MINISTRIES, DEPARTMENTS AND AGENCIES**

***AT FRASER SUITES, LEVENTIS CLOSE, CENTRAL BUSINESS DISTRICT, ABUJA***

**9<sup>TH</sup> – 10<sup>TH</sup> FEBRUARY, 2021**

**AGENDA**

<b>ACTIVITY</b>	<b>TIME</b>	<b>RESPONSIBILITY</b>
<b>DAY 1 Session I</b>		
<b>Arrival, Registration &amp; Networking</b>	8:30 – 9:30	Participants
<b>National Anthem</b>	9: 30 – 9:35	All
<b>Introduction</b>	9: 35 – 9:50	Participant
<b>Opening Remarks</b>	9: 50 – 10:00	DG (Budget Office)
<b>Goodwill Message</b>	10:00 – 10:10	ES CABRI
<b>Tea Break</b>	10:10 – 10:30	All
<b>Presentation: Value for Money: Emerging Issues on Budget Monitoring and Evaluation.</b> <ul style="list-style-type: none"><li>- Definition of Budget Monitoring &amp; Evaluation</li><li>- Why Budget Monitoring &amp; Evaluation is Important (Value for Money)</li><li>- Key Principles and Concepts in Budget Monitoring &amp; Evaluation</li><li>- Linking Budget and Panning and M &amp; E Framework</li><li>- The cost of inefficiencies in Budget Monitoring &amp; Evaluation</li></ul>	10:30 – 11:15	Dr. Suleyman Ndanusa
<b>Questions and Answers</b>	11:15 – 11:30	All

<b>Presentation: TALK II Partnership for Effective Budget Monitoring &amp; Evaluation.</b> <ul style="list-style-type: none"> <li>- Participatory Budget Monitoring &amp; Evaluation: engaging Critical Stakeholders</li> <li>- Stakeholders Information Needs</li> <li>- M &amp; E Results Communication Strategies</li> </ul>	11:30 – 12:15	Mr. Oluseun Onigbinde
<b>Questions and Answers</b>	12:15 – 12:30	All
<b>Presentation: TALK III Review of Federal Government Wide Monitoring and Evaluation System:</b> <ul style="list-style-type: none"> <li>- The link between monitoring systems and the Government Wide Budget Monitoring and Evaluation System</li> <li>- The key roles of government institutions in performance information management</li> <li>- Institutionalizing Budget monitoring and evaluation system</li> </ul>	12:35 – 13:20	Mr. Barth Feese
<b>Questions and Answers</b>	13:20 – 13:35	All
<b>LUNCH</b>	13:35 – 14:30	
<b>Budget Monitoring and Evaluation Indicators. TALK IV</b> <ul style="list-style-type: none"> <li>- Indicator metrics</li> <li>- Linking indicators to results</li> <li>- Indicator matrix</li> <li>- Tracking of indicators</li> <li>- Budget M &amp; E Reporting Format</li> <li>- Evaluation Report Dissemination</li> </ul>	14:30 – 15:15	Dr. John Ekundayo
<b>Questions and Answers</b>	15:15 – 15:30	All
<b>Tea Break</b>	15:30 – 16:00	All
<b>Presentation: M&amp;E Data Management TALK V</b> <ul style="list-style-type: none"> <li>- Different sources of M&amp;E data</li> <li>- Qualitative data collection methods</li> <li>- Quantitative data collection methods</li> <li>- Participatory methods of data collection</li> <li>- Data Quality Assessment</li> </ul>	16:00 – 16:45	Dr. Martin William
<b>Questions and Answers</b>	16:45- 17:00	All
<b>DISCUSSIONS</b>	17:00 – 17:45	TEAM

*Tackling the challenges of Data in Budget Monitoring & Evaluation *Strengthening the Budget Monitoring and Evaluation Framework		
<b>Vote of Thanks</b>	17:45	Director (BME)